OPENKM ADMINISTRATOR CERTIFICATION

MODULE 1. OPENKM INTRODUCTION

BASIC CONCEPTS

- o Start the application on Linux.
- o Start the application on Windows.

MODULE 2. ADMINISTRATION

BASIC ADMINISTRATION FUNCTIONALITIES

- o Distribution of the functionalities in the administration.
- o Definition of document types (mime types).
- o How to use the documentation
- o Statistics Panel
- o User Management
- o Security Basics
- o Profile Management
- o Relations
- o CSS style management
- o Reports
- o Audit
- o Automation
- o Workflow
- o Stamp
- o Crontab
- o Zonal OCR
- o How to identify problems in document capture.
- o The Automation OCR Data Capture action.
- o Language management
- o Advanced utilities

- o Settings
- o Login page customization
- o Password Validation

INSTALLATION PROCESS

- o Linux
- o Windows
- o Integration with AD

OPENKM CUSTOMIZATION

- o Development environment
- o Generation of reports
- o Examples available from the development environment
- o Analysis of a customization